

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 May 2015 to 30 April 2016**

- 1) During the period from **1 May 2015 to 30 April 2016**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

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|----------------------------|--|
| Cllr James Jamieson | Leader of the Council and Chairman of the Executive |
| Cllr Maurice Jones | Deputy Leader and Executive Member for Corporate Resources |
| Cllr Mark Versallion | Executive Member for Children’s Services |
| Cllr Mrs Carole Hegley | Executive Member for Social Care, Health and Housing |
| Cllr Nigel Young | Executive Member for Regeneration |
| Cllr Brian Spurr | Executive Member for Community Services |
| Cllr Mrs Tricia Turner MBE | Executive Member for Partnerships |
| Cllr Richard Stay | Executive Member for External Affairs |

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

| Meeting Date | Publication of Agenda |
|-----------------|-----------------------|
| 2 June 2015 | 21 May 2015 |
| 7 July 2015 | 25 June 2015 |
| 4 August 2015 | 23 July 2015 |
| 6 October 2015 | 24 September 2015 |
| 1 December 2015 | 19 November 2015 |
| 12 January 2016 | 22 December 2015 |
| 9 February 2016 | 28 January 2016 |
| 5 April 2016 | 24 March 2016 |

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 May 2015 to 30 April 2016

Key Decisions

Date of Publication: 19 March 2015

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|--|-------------------------|--|--|---|
| 1. | Central Bedfordshire Council's 5-Year Plan - | To consider the proposals set out in the Council's 5-Year Plan. | 7 July 2015 | | Open Executive Report Template | Deputy Leader and Executive Member for Corporate Resources Comments by 06/06/15 to Contact Officer: Deb Broadbent-Clarke, Director of Improvement and Corporate Services Email: deb.broadbent-clarke@centralbedfordshire.gov.uk Tel: 0300 300 6651 |
| 2. | The Future of Caddington Hall Older Persons Home - | The Outcome of Consultation and Recommendations for the Future of the Home | 7 July 2015 | Residents, relatives, stakeholder groups, general public 12 week public consultation. | Open The Future of Caddington Hall Older Persons Home | Executive Member for Social Care, Health and Housing Comments by 06/06/15 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065 |

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|---------|---|---|-------------------------|----------------------------|---|--|
| 3. | Totterhoe Lower School - | <p>To determine the proposed change of category of Totterhoe Lower from Community to Voluntary Controlled School.</p> <p>To determine the statutory proposal of the Governing Body of Totterhoe Community Lower School to close the school on 31 August 2015.</p> <p>To determine the linked statutory proposal of the Diocese of St. Albans to open Totterhoe Voluntary Controlled Lower School on 1 September 2015.</p> | 4 August 2015 | | <p>Open</p> <p>Report and outcome of the consultations.</p> | <p>Executive Member for Children's Services</p> <p>Comments by 04/07/2015 to Contact Officer:</p> <p>Helen Redding, Assistant Director School Improvement</p> <p>Email: helen.redding@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 6057</p> |
| 4. | Highways Contract Award - | To gain authorisation to award the Highways Term Maintenance Plus (TMC+) Contract. | 4 August 2015 | | <p>Part exempt</p> <p>Report</p> | <p>Executive Member for Community Services</p> <p>Comments by 03/07/15 to Contact Officer:</p> <p>Jade Taylor, Project Manager</p> <p>Email: jade.taylor@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 5584</p> |

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|---------|---|--|-------------------------|----------------------------|--|--|
| 5. | Treasury Management Strategy - | Treasury Mangement strategy for periods beginning 1 April 2016 | 12 January 2016 | | Open Treasury Management Strategy | Deputy Leader and Executive Member for Corporate Resources Comments by 11/12/15 to Contact Officer: Ralph Gould, Head of Financial Control Email: ralph.gould@centralbedfordshire.gov.uk Tel: 0300 300 6779 |

NON KEY DECISIONS

| | | | | | | |
|----|--|--|---------------|--|--|---|
| 6. | March 2015 – Revenue Budget Monitoring Provisional Outturn Report (Subject to Audit) - | The report sets out the provisional financial outturn position for the General Fund (subject to audit) for 2014/15 as at the end of March 2015 | 4 August 2015 | | Open March 2015 – Revenue Budget Monitoring Provisional Outturn Report (Subject to Audit) | Deputy Leader and Executive Member for Corporate Resources Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.glavin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
|----|--|--|---------------|--|--|---|

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|---------|--|--|-------------------------|----------------------------|--|---|
| 7. | March 2015 – Capital Budget Monitoring Provisional Outturn Report (Subject to Audit) - | The report sets out the provisional financial outturn position for the Capital Programme (subject to audit) for 2014/15 as at the end of March 2015. | 4 August 2015 | | Open March 2015 – Capital Budget Monitoring Provisional Outturn Report (Subject to Audit) | Deputy Leader and Executive Member for Corporate Resources Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 8. | March 2014/15 Housing Revenue Account Budget Monitoring Provisional Outturn Revenue and Capital Report (Subject to Audit) - | The report provides information on the 2014/15 Housing Revenue Account (HRA) provisional outturn revenue and capital position as at March 2015. | 4 August 2015 | | Open March 2014/15 Housing Revenue Account Budget Monitoring Provisional Outturn Revenue and Capital Report (Subject to Audit) | Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care, Health and Housing Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |

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| 9. | June 2015 – Quarter 1 Revenue Budget Monitoring Report - | The report sets out the financial position for 2015/16 as at the end of June 2015 | 4 August 2015 | | Open June 2015 – Quarter 1 Revenue Budget Monitoring Report | Deputy Leader and Executive Member for Corporate Resources Comments to by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 10. | June 2015 – Quarter 1 Capital Budget Monitoring Report - | The report provides information on the projected capital outturn for 2015/16 as at June 2015. | 4 August 2015 | | Open June 2015 – Q1 Capital Budget Monitoring Report | Deputy Leader and Executive Member for Corporate Resources Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |

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| 11. | June 2015 - Quarter 1 Housing Revenue Account Budget Monitoring Revenue and Capital Report - | The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at June 2015. | 4 August 2015 | | Open June 2015 (Q1) Housing Revenue Account Budget Monitoring Revenue and Capital Report | Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care, Health and Housing Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 12. | Quarter 1 Performance Monitoring Report 2015/16 - | To receive the quarter 1 performance management report. | 4 August 2015 | | Open Report | Deputy Leader and Executive Member for Corporate Resources Comments by 03/07/15 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 |

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| 13. | September 2015 Quarter 2 Revenue Budget Monitoring - | The report sets out the financial position for 2015/16 as at the end of September 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report. | 1 December 2015 | | Open September 2015 Q2 Revenue Budget Monitoring | Deputy Leader and Executive Member for Corporate Resources Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 14. | September 2015 Quarter 2 Capital Budget Monitoring - | The report provides information on the projected capital outturn for 2015/16 as at September 2015. It excludes the Housing Revenue Account which is subject to a separate report. | 1 December 2015 | | Open September 2015 Q2 Capital Budget Monitoring | Deputy Leader and Executive Member for Corporate Resources Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |

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| 15. | September 2015 Quarter 2 Housing Revenue Account Budget Monitoring - | The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at September 2015. | 1 December 2015 | | Open September 2015 Q2 Housing Revenue Account Budget Monitoring | Deputy Executive Member for Social Care, Health and Housing, Deputy Leader and Executive Member for Corporate Resources Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 16. | Quarter 2 Performance Monitoring Report 2015/16 - | To receive the quarter 2 performance monitoring report. | 1 December 2015 | | Open Report | Deputy Leader and Executive Member for Corporate Resources Comments by 30/11/2015 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 |

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| 17. | December 2015 Quarter 3 Housing Revenue Account Budget Monitoring - | The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at December 2015. | 9 February 2016 | | Open December 2015 Q3 Housing Revenue Account Budget Monitoring | Deputy Executive Member for Social Care, Health and Housing, Deputy Leader and Executive Member for Corporate Resources Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |
| 18. | December 2015 Quarter 3 Revenue Budget Monitoring - | The report sets out the financial position for 2015/16 as at the end of December 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report. | 9 February 2016 | | Open December 2015 Q3 Revenue Budget Monitoring | Deputy Leader and Executive Member for Corporate Resources Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |

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| 19. | December 2015 Quarter 3 Capital Budget Monitoring - | The report provides information on the projected capital outturn for 2015/16 as at December 2015. It excludes the Housing Revenue Account which is subject to a separate report. | 9 February 2016 | | Open December 2015 Q3 Capital Budget Monitoring | Deputy Leader and Executive Member for Corporate Resources Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083 |

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

| Date of Publication | Period of Plan |
|----------------------------|------------------------------------|
| 19 March 2015 | 1 May 2015 – 30 April 2016 |
| 22 April 2015 | 1 June 2015 – 31 May 2016 |
| 2 June 2015 | 1 July 2015 – 30 June 2016 |
| 3 July 2015 | 1 August 2015 – 31 July 2016 |
| 31 July 2015 | 1 September 2015 – 31 August 2016 |
| 2 September 2015 | 1 October 2015 – 30 September 2016 |
| 2 October 2015 | 1 November 2015 – 31 October 2016 |
| 30 October 2015 | 1 December 2015 – 30 November 2016 |
| 3 December 2015 | 1 January 2016 – 31 December 2016 |
| 22 December 2015 | 1 February 2016 – 31 January 2017 |
| 1 February 2016 | 1 March 2016 – 29 February 2017 |
| 3 March 2016 | 1 April 2016 – 31 March 2017 |